



SCHOOL TRANSPORT AGREEMENT – TERMS & CONDITIONS

This is an **annual** agreement and runs for the academic year – 3rd September 2024 – 18th July 2025.

1. **Payment must be received termly in advance or by monthly standing order. Bus passes will not be issued to pupils until the school has received the first payment.** Payments can be made by monthly standing order or on-line through ParentMail.
2. The contract with our current transport provider ends in August 2024, we are currently out to tender and should know the results of this by the beginning of August.

No of Days	Term	Cost per day	Total per term	Due date if paying termly
72	Autumn 2024	To be advised	To be advised	31/08/2024
64	Spring 2024	To be advised	To be advised	31/12/2024
54	Summer 2024	To be advised	To be advised	30/04/2025

3. If you would like to pay by monthly Standing Order we will advise you of the new monthly amount as soon as possible.
4. Bus passes will be issued for the academic year only.
5. Valid bus passes must be carried and shown each day to the bus driver.
6. Only children with bus passes may travel on the route.
7. No refunds will be given for sickness, term-time holidays, exclusions, or other absence from school.
8. All students must use the seatbelts provided and must not share seats.
9. Regular checks will be made to ensure that only authorised children are travelling.
10. All pupils are given guidelines of acceptable conduct on transport.
11. If your child is subject to a bus ban this agreement will be suspended and any payments will not be refunded.
12. If your child is subject to a permanent bus ban, this agreement will be terminated by the school and pro-rata payments refunded.
13. Proven misconduct will result in the school terminating this agreement, however in this instance a pro rata refund will be returned.

The scheme is managed by the school, and complaints or concerns should be addressed to Lisa Preston – Transport Co-ordinator.